

ELSWORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on

Wednesday November 17th 2021 at 7.30pm

in

Elsworth C of E School Hall, Broad End, Elsworth CB23 4JD

PRESENT

Chairman Peter Deer (PD)
Councillors Rob Askham (RA) Alison Brolls (AB) Victoria McNeil (VM) David Pope (DP)
Margaret Stevenson (MSt) James Witherow

Clerk Mrs. E Sim (ES)
In attendance D Cllr Mark Howell
Paul Harding Village Tree Warden
2 Parishioners
Mrs. E Bennett Head Teacher Elsworth School

2021/11-1 Apologies for absence

D Cllr Nick Wright
C Cllr Mandy Smith

Public Participation/Forum

Mr. & Mrs. Beer, Landlords of the George & Dragon Public house, apprised councillors of reasons for seeking their current planning application.

2021/11 -2 To receive declarations of interest & requests for dispensations

- 2.1 To receive declarations of interest from Councillors on items on the agenda. DP declared an interest in item 6.1. 21/04315/FUL (Neighbour)
- 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter at the agenda item prior to discussion. None
- 2.3 To receive written requests for dispensations for disclosable pecuniary interests. None.
- 2.4 To grant any requests for dispensation as appropriate. None.

2021/11-3 To sign & approve the Minutes of the Council meeting dated 21st July 2021

It was proposed (VM, seconded JW) and unanimously *approved* that the Chairman sign the Minutes with no amendments

3.1 Clerk's Update

- Addresses for new houses at Pitt Dene Farm to be known as:
1, 2 and 3 McKay Barn and 1 and 2 Widstoe Barn
Pittdene Farm
Rogues Lane
Elsworth
Cambridge
- Children's holiday fitness programme. Details had been received for proposals for a children's holiday fitness programme to include children from Elsworth. Help with Lottery funding would be required. Councillors agreed that further information should be sought.
- BT telephone box. BT had cleaned the telephone box and offered to supply paint and all decorating equipment for its renovation. Mr Tony Sim had offered to undertake the work once the weather was clement.
- Church Lane. Highway works have been completed.
- Closure of Brockley Road. Notice is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Brockley Road, Elsworth as lies between Avenue Farm and Smith Street. It is

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anticipated that these works will be carried out between 1 December 2021 and 1 December 2022

- Community Payback Teams. Teams have not been able to commence activities.
- Her Majesty's Platinum Jubilee. 2022 Sees the Queen's Platinum Jubilee to be celebrated in May/June. Councillors were requested to consider a suitable gift for the children of the parish from the Parish Council and possible arrangements for jubilee celebrations in the village. MS agreed to co-ordinate the PC's and volunteers' efforts.

2021/11-4 Updates

4.1 Cambridgeshire County Councillor. No report C. Cllr. absent.

4.2. South Cambridgeshire District Councillor

Cllr Howell reported

An emergency council meeting had been held regarding the District Council's finances.

The 2019-2020 accounts have not been signed off, time had not been invested in order that this could be dealt with.

South Cambs DC has invested considerable amounts of money in acquiring commercial premises and had bought the Cambourne business park which it intends to convert into housing. There are serious concerns as to the viability of this venture.

Cllr Howell left the meeting at 20:10

4.3. Fardell's Lane Reserve Committee.

Since PH had brought to the PC's attention that urgent action was needed in regard to the management of the FLNR, discussions had taken place involving PH, PD and JW. From these the suggestion had emerged that a voluntary Warden might be appointed to take over the management of the reserve from the Committee (which accordingly would be disbanded) and report directly to the PC. PH indicated that he thought this could be a way forward and that he would be happy to support the warden by continuing to give practical technical advice.

He reported that the first working party possible since the pandemic had been successfully engaged in the reserve and that there were many trees waiting to be planted. The preschool Children had visited the reserve as part of their forest school again and it was hoped that Elsworth School would soon be able to take the opportunity of including the reserve in its nature study programme.

4.4. Flood prevention and emergency planning.

An update was received on progress with an emergency flood plan and further discussions with Pitt Dene regarding the flooding behind the school.

4.5. Discussions about the churchyard gates.

Discussions were ongoing with the Church, and councillors suggested that the necessity of having gates should be raised in those discussions.

4.6. Progress on the proposed lease for the sports field.

A recent meeting with Mr. A Davison had been held to hear proposals for the conversion of Avenue Business Park premises into a food park and to consider the possible implications for the village. Potentially these proposals could also bear on the leases on the sports field and a date for an early meeting to resume discussions on these would be sought with Mr. Edward Davison.

4.7. Progress for the replacement of equipment on the children's play area.

RA reported that feedback had been received from residents following two articles in the ET and discussions with a number of parents. From the responses a generic list of equipment had been drawn up for discussion at site meetings with potential suppliers. It was felt that replacement wooden items would best suit the ambience of the site. Quotations had so far been received from two of the suppliers and another was currently being chased up; a final assessment of the quotations would be made at the January meeting. The cost of removing the current equipment (apart from the big slide which would remain), matting and footings was not included in these quotations, and RA would approach a number of local companies to see if they might assist and would explore whether a village volunteer work party could undertake the preliminary work. Councillors noted that equipment suitable for disabled children should be part of the final equipment list. The Clerk cautioned against placing any order before the current discussions on

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the leases had been finalised; however, it was recognised that funding for the project was time sensitive and it was hoped that work on the site would commence in spring 2022 to be completed by May/June depending on weather, supplier availability etc. To assist in planning the location of each new item of equipment written clarification on the dimensions and exact location of the play area vis-à-vis the sports pitches would be sought.

2021/11-5 Finance

5.1. Payment of accounts

Councillors unanimously **approved the following** payments (Prop DP Sec MSt)

	Date	Supplier	VAT	Total
Fardell's Lane	22/07/2021	Neil Kenny		125.00
Verge Cutting	22/07/2021	Neil Kenny		400.00
General Village Maintenance	22/07/2021	Neil Kenny		400.00
Computer/stationery	22/07/2021	Stoakley Bookbinders		72.00
Subscriptions	22/07/2021	Starboard Systems Ltd	57.50	345.00
Computer/stationery	22/07/2021	HP Inc UK Ltd	1.75	10.49
Clerk's Salary	02/08/2021	Parish Council		601.20
Website	04/08/2021	Guava Design	5.00	30.00
Elsworth Times	13/08/2021	Pendrill Publications		75.00
Elsworth Times	17/08/2021	Andrew Pope		30.00
Verge Cutting	26/08/2021	Neil Kenny		400.00
Clerk's Salary	01/09/2021	Parish Council		601.20
Computer/stationery	21/09/2021	HP Inc UK Ltd	0.58	3.49
General Village Maintenance	28/09/2021	Neil Kenny		496.00
Verge Cutting	28/09/2021	Neil Kenny		400.00
Fardell's Lane	28/09/2021	Neil Kenny		62.50
Clerk's Salary	01/10/2021	Parish Council		601.20
Services engaged	01/10/2021	Shred Station Ltd	16.00	96.00
Elsworth Times	07/10/2021	Pendrill Publications		75.00
Elsworth Times	15/10/2021	Andrew Pope		30.00
Telephone/Internet	18/10/2021	BT	29.16	174.95
Computer/stationery	19/10/2021	HP Inc UK Ltd	0.58	3.49
Clerk's Salary	01/11/2021	Parish Council		601.20
Computer/stationery	16/11/2021	HP Inc UK Ltd	2.42	14.49
General Village Maintenance	16/11/2021	Neil Kenny		96.00
Verge Cutting	16/11/2021	Neil Kenny		400.00
Fardell's Lane	16/11/2021	Neil Kenny		45.00
Website	17/11/2021	Netwise UK	73.00	438.00
			185.99	6,627.21

5.2 Receipts received. Noted

Interest Main accounts	30/07/2021	0.09	0.09
Interest Section 106 The Drift	30/07/2021	0.02	0.02
Interest Section 106 The Causeway	30/07/2021	0.02	0.02
Interest Wakelin Donation account	30/07/2021	0.08	0.08
Interest Main accounts	01/08/2021	0.18	0.18
Interest Main accounts	31/08/2021	0.08	0.08
Interest Section 106 The Causeway	31/08/2021	0.02	0.02
Interest Section 106 The Drift	31/08/2021	0.02	0.02
Interest Wakelin Donation account	31/08/2021	0.09	0.09
Interest Main accounts	02/09/2021	0.18	0.18

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Precept	21/09/2021	11,500.00	11,500.00
Interest Main accounts	30/09/2021	0.09	0.09
Interest Wakelin Donation account	30/09/2021	0.08	0.08
Interest Section 106 The Causeway	30/09/2021	0.02	0.02
Interest Section 106 The Drift	30/09/2021	0.02	0.02
Interest Main accounts	02/10/2021	0.17	0.17
Interest Main accounts	29/10/2021	0.14	0.14
Interest Wakelin Donation account	29/10/2021	0.08	0.08
Interest Section 106 The Causeway	29/10/2021	0.02	0.02
Interest Section 106 The Drift	29/10/2021	0.02	0.02
Interest Main accounts	02/11/2021	0.18	0.18
		11,501.60	11,501.60

2021/11-6 Planning

6.1. Planning Applications considered.

- 21/04315/FUL. The George and Dragon Public House 41 Boxworth Road Elsworth CB23 4JQ. Erection of dwelling to the rear of the George and Dragon Public House along with car parking allocation. *PC recommendation. Neutral but with comments.*
- 20/04791/FUL. Land to The South of 29 Brook Street Elsworth. Construction of 2 No. detached dwellings, including demolition and reconstruction of existing former shop and replacement of demolished barn to form a garage. *PC recommendation: No recommendation, with comments*

6.2. To note the following Planning Applications received FIO

- 20/05351/NMA1. 15 Cotterells Lane Elsworth CB23 4JR. Non-material amendment on planning permission 20/05351/HFUL for changes to external materials on west elevation.
- S/3882/19/CONDC. Barn 2 Pitt Dene Farm Elsworth Cambridge Submission of details required by conditions 1 (Foul and surface water) and 2 (Contamination) of prior approval S/3882/19/PA.
- S/1955/19/CONDC. Pittdene Farm Rogues Lane Elsworth Submission of details required by condition 9 (Land Contamination) of planning permission S/1955/19/PA.
- 20/05352/CONDA. 15 Cotterells Lane Elsworth CB23 4JR Submission of details required by conditions 3 (Window Details) and 5 (Roof) of listed building consent 20/05352/LBC.
- 21/04779/PRIOR 5 Church Lane Elsworth CB23 4HU Erection of a timber framed agricultural hay barn and machinery store

6.3. Applications for Works to Trees in a conservation area/ protected by a TPO

- 21/1101/TTPO55. Boxworth Road Elsworth CB23 4JQ T1 Oak Raise crown to 3.0 metres all round, maintaining natural canopy line; reduce long laterals by up to 2.0 metres to rebalance crown and alleviate end weight. *PC. No objections.*
- 21/0863/TTCA. 34 Brook Street Elsworth CB23 4HX T1 - Yew Tree. To be reduced by 1m at the top and reshaped and rebalanced to suit. This is due to the size becoming less easy to manage for the owner and growing too large for the area it is in. *PC No Objections.*
- 21/1505/TTCA 2 Church Lane Elsworth CB23 4HU Ash - Lift the crown over the road to 5m above ground level.

6.4. Applications determined/closed by SCDC

- 21/01343/FUL. 61 Boxworth Road Elsworth CB23 4LJ. Creation of a wildlife pond. *Granted.*

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- 21/02470/LBC. 20 Brook Street Elsworth CB23 4HX. Partial demolition of ground floor for the removal of existing concrete floor and to replace it with a breathable limecrete floor, removal of the concrete apron and excavate to approx depth of 150mm and the trench to be lined with butyl membrane, excavate and install 100mm upvc drains. *Granted.*
- 21/00569/FUL. 14 Church Lane Elsworth CB23 4HU. Demolition of garage, construction of a new dwelling and the addition of a rear extension, render cladding, new windows and new porch to existing bungalow *Granted.*
- 21/02318/HFUL. 31 Smith Street Elsworth CB23 4H. Detached garden room with sanitary accommodation. *Granted.*
- 21/02345/HFUL 45 - 47 Boxworth Road Elsworth Cambridge Cambridgeshire CB23 4JQ. Installation of 14 solar panels on south east roof. *Granted.*
- 21/02515/FUL. Elm Lodge Meadow Drift Elsworth CB23 4HS. Demolition of existing bungalow and construction of a 5 bedroom replacement dwelling together with garage, driveway and landscaping. *Granted.*
- 21/03041/HFUL. Meadow Farm Broad End Elsworth CB23 4HS. New greenhouse to replace the existing green house and proposed summer house to replace the existing sheds and bird aviary. *Granted.*
- 21/02510/HFU. 35 Boxworth Road Elsworth CB23 4JQ. Demolition of existing extension and construction of new extension *Granted.*
- S/3882/19/CONDC. Barn 2 Pitt Dene Farm Elsworth Cambridge CB23 4JA. Submission of details required by conditions 1 (Foul and surface water) and 2. *Discharge Condition in Full*
- 21/1101/TTPO. 55 Boxworth Road Elsworth CB23 4JQ. TPO 0007 (2000) T1: T1 Oak Raise crown to 3.0 metres all round, maintaining natural canopy line; reduce long laterals by up to 2.0 metres to rebalance crown and alleviate end weight. *Split decision*
- 21/00713/FUL 61 Boxworth Road Elsworth CB23 4LJ Demolition of existing outbuildings and extension to Windmill and the construction of new extension to Windmill & Granary with glazed links. *Granted.*
- 21/00714/LBC Listed Building Consent. 61 Boxworth Road Elsworth CB23 4LJ Demolition of existing outbuildings and extension to Windmill and the construction of new extension to Windmill & Granary with glazed links. *Granted*
- 20/1521/TTCA Holy Trinity Church. Church Lane Elsworth CB23 4HU T1, T2 T3 Yew: Fell and grind out stumps as trees have damaged churchyard wall - the tree and roots must be removed to allow the wall foundations to be rebuilt. Replanting can be undertaken if required. *Decline to Determine*

Dates of Parish Council meetings in 2022.

January 19th, March 16th, May 18th, July 20th, September 21st, November 16th

Signed _____ (Chairman) Date _____